



OCTOBER 2018

CITY MANAGER'S REPORT

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A MESSAGE FROM OUR CITY MANAGER



As you will see in the following pages, all of our departments are working hard to ensure operations are running smoothly. In the last month, we've processed more than 350 permits, responded to hundreds of emergency calls and moved forward on numerous projects. On Sept. 13, the Galveston City Council passed the City's next fiscal year budget, which started Oct. 1. We were able to balance our budget and devote money toward capital improvements for the City without increasing the tax rate for residents. We completed the design work for the 8 Mile Road/Sunny Beach Sanitary System and the 29th Street improvement project. These projects will go out for bid in October, as well as the 45th and 25th street reconstruction projects and others you can read about in these pages. We started our Youth Afterschool Program activities, serving children across the island by offering homework tutoring, arts

and crafts programs, guitar lessons and various sports. September presented some challenges. We received a near record-breaking amount of rainfall during the month – more than 30 inches downtown – bringing drainage and flooding issues to the forefront. During those events, our public works emergency crews were working around the clock to find ways to best mitigate the flooding and place barriers to prevent water from getting into homes and businesses. On an ongoing basis, our crews are working to maintain the system and clear debris or other issues that may impede drainage. Please take a moment to look through our report and see what the City has been working on and where our work will continue in October and November.

Sincerely,
Brian Maxwell, City Manager

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 18 Public Nuisances were abated
- 73 Court cases heard in Municipal Court
- 13 Housing Abatement cases heard
- 258 Complaints received
- 82 Complaint based cases
- 289 Self initiated cases
- 547 Total investigations



UPCOMING PROJECTS

The City Marshal's Office will be preparing for Lone Star Rally.



VIEW REPORTS

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LAST MONTH'S ACCOMPLISHMENTS

- Market St. from 19th St. to 25th St. –punchlist items remaining and waiting for streetlight installation
- Crockett Park Little League Fields – 95% complete
- 59th Street Pump Station – 98% complete
- Sealy Ave. – 25th St. to 33rd St.– 85% complete
- 59th St Ground Storage Tanks Rehabilitation – 70% complete
- Public Works/Utilities Facility – 25% complete
- Fire Station #1 – 35% complete
- Demolition of the 1920 tank and construction of the parking lot at 30th Street – 40% complete
- Repair of the Airport Wastewater Treatment Plant – 10% complete
- Market Street Improvements – 25th St. to 33rd St. – 3% complete
- Market Street Improvements – 25th St. to 33rd St. – 5% complete
- Construction of the Harborside Drive Improvements.

CONSTRUCTION



UPCOMING PROJECTS

- Awarding the replacement of the Strand Brick Pavers at the intersections from 21st Street to 24th Street
- Awarding the construction of 29th Street from Church to Harborside
- Awarding the construction of the Sunny Beach/8 Mile Road Sanitary Sewer Project
- Awarding the construction of the replacement of the Legas Drive shoreline protection
- Advertising for the reconstruction of 45th Street from Broadway to Seawall
- Starting construction of the new 7.5 million gallon (MG) water ground storage tank (GST) at 59th Street
- Starting the demolition of the old municipal incinerator
- Starting the replacement of the downtown gas lamps
- Starting the renovation of the historic 30th Street Water & Electric Light Station



DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Permit Report from the Building Division. See attached.
- Changed electrical release procedures.
- Implemented combination inspections.



UPCOMING PROJECTS

- Permit Report from Building Division.
- Continue to cross train inspectors.



VIEW REPORTS

[Click here to view reports](#)



ENGINEERING



LAST MONTH'S ACCOMPLISHMENTS

- 8 Mile Rd./Sunny Beach Sanitary System – completed the design and the project has been advertised. Bids will be opened near the end of October.
- 29th St. Improvement Project (Church to Harborside) – completed the design and the project has been advertised. Bids will be opened near the end of October.
- 16th St. Improvement Project (Broadway to Seawall) – negotiated design fee with Consultant. Going before Council during this period.
- Permits, Construction Inspections, Surveys & Field GIS:
 1. residential and commercial Permits, Subdivision design plans, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handicapped parking permits, TLTUs.
 2. Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure,
 3. Construction Inspections for ROW permits and residential/commercial permits.
 4. Coordination of test for construction materials.



UPCOMING PROJECTS

- 45th St. (Broadway to Seawall) – project will be advertised for bids during the month of October.
- 83rd St. (Stewart to Cessna) – project will be advertised for bids during the month of October.
- 25th St. Reconstruction Project – project expected to go out for advertisement during the month of November.
- Legas Dr. Bulkhead Reconstruction – project has been advertised and bid opening will take place during October.
- 35th St. (Broadway to Post Office) Improvement Project – design underway and coordination with Church St. Project.
- Church St. Drainage Project (35th to 37th St.) – design underway and coordination with 35th St. Project.
- 24"Ø Water Main from 59th St Pump Sta. to Airport Pump Sta. – 100% plans expected during this period.
- Continued adding trees/landscape to new Street projects under design. Evaluation of existing trees to be replaced.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Installed a new Bard HVAC unit at the 29th Street Lift Station.
- Completed roof repairs at the City Garage and Airport Hangar
- Completed the installation of new HVAC building controls at the Wright Cuney Recreation Center.
- Completed the HVAC building controls upgrades for City Hall and McGuire Dent Recreation Center.
- Began renovations at the old MUD #1 building.
- Received and completed 192 work orders.



UPCOMING PROJECTS

- We will be finalizing the old MUD#1 building renovations.
- We will be replacing the roof fascia and soffits on Fire Station #2.
- We will begin soliciting bids to repair the leaking windows at the Trolley Barn.
- We will begin the roof repairs on the Sanitation Truck Barn.
- We will complete the renovations at the old MUD#1 building



FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Secured City Council adoption of the FY2019 Budget
- Secured City Council adoption of the FY2019 Tax Rate
- Secured City Council adoption of the FY2019-FY2023 Capital Improvement Plan
- Established Adopted Budget in Banner Financial System
- Established New FY2019-FY2023 Capital Improvement budgets in Banner Financial System.
- Began reconciliation of FY2018-FY2022 year end budget for carry over into next fiscal year.



UPCOMING PROJECTS

- Prepare Adopted FY2019 Budget document for print and web-site.
- Submit Adopted FY2019 Budget entry for Distinguished Budget Presentation Award.
- Finalize FY2019-FY2023 Capital Improvement Plan for print and web-site.
- Prepare final budget amendment for FY2018.
- Assist Accounting staff with final entries for FY2018 year-end close.
- Prepare 4th Quarter Budget Report.

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Opened an RFP for Strand Brick Paver Project.
- Opened an RFQ for Architectural Services for City Hall.
- Print Services completed the following jobs:
 1. 40 Open Enrollment Flyers for Human Resources
 2. 500 copies of Pre-vehicle inspection form for Public Works
 3. 2,000 black and white double sided Storm Ready Flyers for Emergency Operations Center



UPCOMING PROJECTS

- RFP Openings for Lake Madeline Riprap Replacement Legas Drive & Lakeview Street, 8 Mile Road Sanitary Sewer, 29th Street Improvements, and Scholes Airport Hangar Project.
- Prepare and advertise for solicitations for Fleet Vehicles, McGuire Dent Gymnasium Flooring Replacement, and 45th Street Repairs/Rehabilitation.
- Purchasing Policy training class for Departments.

Purchasing and Support Services Supporting Data:

| | September 2018 | September 2017 | FY 18 YTD | FY 17 Totals |
|---|----------------|----------------|-----------|--------------|
| # of Bids/RFPs Prepared/Advertised | 4 | 6 | 65 | 72 |
| # of Bids/RFPs Opened | 2 | 2 | 64 | 70 |
| # of Bids/RFPs Awarded by City Council September 2018 | 9 | 7 | 53 | 55 |
| # of Requisitions Processed to POs | 104 | 148 | 1912 | 1491 |
| # of Work Orders Completed by Support Services | 9 | 17 | 182 | 191 |

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Completed meter testing

| Performance Measures | FY 2017 | FY18 1st Qtr. | FY18 2nd Qtr. | FY18 3rd Qtr. | Jul-18 | Aug-18 | Sep-18 | FY 2018 YTD |
|--|---------|---------------|---------------|---------------|--------|--------|--------|-------------|
| Meters read manually * | 300 | 799 | 143 | 165 | 183 | 188 | 782 | 782 |
| Adjustments | 3,432 | 559 | 2,213 | 597 | 239 | 218 | 161 | 3,987 |
| Water Bills Mailed Out | 261,802 | 65,023 | 64,663 | 66,722 | 21,440 | 21,374 | 21,380 | 260,602 |
| Outstanding "water concern" emails received | 572 | 200 | 86 | 43 | 30 | 39 | 42 | 440 |
| Outstanding "water concern" emails completed | 545 | 152 | 94 | 88 | 21 | 103 | 20 | 478 |
| Service Orders | 20,203 | 5,054 | 4,048 | 4,613 | 1,752 | 1,789 | 1,693 | 18,949 |
| 7 Series Meter Endpoints replaced | 4,219 | 147 | 87 | 54 | 0 | 0 | 0 | 288 |

*Heavy Rain during September 2018 reading period



UPCOMING PROJECTS

- Review aged account receivable balances
- Prepare staff reports for outsourcing mailing of water bills
- Testing for redesign of customer water bills

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

| Performance Measures | FY2014 ACTUAL | FY2015 ACTUAL | FY2016 ACTUAL | FY2017 ACTUAL | FY2018 ACTUAL |
|---|---------------|---------------|---------------|---------------|---------------|
| Number of vendor payments completed | 8,011 | 7,162 | 8,430 | 5,768 | 5,791 |
| Number of checks as percent of total vendor payments | 99.73% | 99.47% | 98.70% | 96.83% | 95.65% |
| Number of electronic payments as a percent of total vendor payments | 0.27% | 0.53% | 1.30% | 3.17% | 4.35% |
| Number of funds managed | 257 | 260 | 270 | 274 | 282 |
| Investment Portfolio (Millions) | \$102 | \$98 | \$103 | \$153 | \$145 |
| Interest Earned (Thousands) | \$174 | \$428 | \$644 | \$694 | \$1,787 |
| Number of FEMA Ike PW's closed out | 50 | 50 | 87 | 10 | 23 |
| Number of FEMA Harvey PW's closed out | | | | | 8 |
| Number of bank accounts reconciled | 27 | 27 | 27 | 30 | 31 |



UPCOMING PROJECTS

- Year-end reconciliations and Comprehensive Annual Financial Report preparations.

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

| CATEGORY | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | FY 2018 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| Criminal Cases | | | | | | |
| Tickets/Arrests Filed by GPD | 20,770 | 15,750 | 14,624 | 14,735 | 11,008 | 11,168 |
| Tickets/Arrests Filed by Other Agencies | 8,271 | 6,397 | 5,583 | 6,155 | 5,008 | 5,138 |
| Total Number of Tickets/Arrests Filed | 29,041 | 22,147 | 20,207 | 20,890 | 16,016 | 16,306 |
| Traffic | | | | | | 9,421 |
| State Law | | | | | | 4,749 |
| City Ordinance | | | | | | 1,408 |
| Code Enforcement | | | | | | 728 |
| \$ Value of Tickets/Arrests Filed | \$6,891,430 | \$5,323,112 | \$4,760,384 | \$4,938,868 | \$3,932,496 | \$3,929,369 |
| Number of Tickets/Arrests Disposed | 12,823 | 11,249 | 17,189 | 18,188 | 14,502 | 13,277 |
| Total Collected on Criminal Cases | \$3,121,296 | \$2,694,407 | \$2,190,415 | \$2,363,788 | \$1,748,341 | \$1,957,857 |
| Amount Kept by City | | | | | | \$1,119,169 |
| Special Funds | | | | | | \$109,455 |
| Remitted to State | | | | | | \$498,991 |
| Collection Fees | | | | | | \$215,718 |
| Omnibase | | | | | | \$14,524 |
| Civil Cases | | | | | | |
| Number of Parking Tickets Filed | 17,172 | 25,556 | 12,404 | 15,453 | 18,896 | 19,546 |
| \$ Value of Parking Tickets Filed (includes late fees for past due tickets) | \$291,924 | \$434,452 | \$349,802 | \$621,730 | \$683,515 | \$719,610 |
| Number of Parking Tickets Paid | 9,724 | 14,060 | 7,021 | 6,975 | 11,020 | 11,451 |
| Total Collected for Parking Tickets | \$208,997 | \$327,762 | \$223,387 | \$275,497 | \$481,041 | \$462,300 |
| Housing Abatement Petitions Filed | | | | | | 25 |

| CATEGORY | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | FY 2018 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| Warrants Served | | | | | | |
| Number of Warrants Served | 14,940 | 12,501 | 13,233 | 12,916 | 11,085 | 9,421 |
| \$ Value of Warrants Served | \$4,713,639 | \$3,915,767 | \$3,387,413 | \$3,199,751 | \$2,775,303 | \$2,470,180 |
| Number Warrants Satisfied on Non-Cash Basis | 11,630 | 10,472 | 6,416 | 4,845 | 4,346 | 3,742 |
| \$ Value Community Service/Jail Time Served | \$2,781,635 | \$2,300,879 | \$2,055,274 | \$1,661,479 | \$1,622,131 | \$1,537,971 |
| Number Warrants Paid* | 3,310 | 2,029 | 8,558 | 2,344 | 2,819 | 0 |
| \$ Amt Warrants Paid* | \$1,932,005 | \$1,614,888 | \$803,153 | \$846,340 | \$822,343 | \$0 |
| Court Dockets | | | | | | |
| Pre-Trial (includes discovery hearings) | | | | | | 6,506 |
| Bench Trial | | | | | | 100 |
| Jury Trial | | | | | | 19 |
| Code Enforcement | | | | | | 1,101 |
| Housing Abatement | | | | | | 112 |
| Bond | | | | | | 1,732 |
| Show Cause (DSC/Deferred Disposition) | | | | | | 149 |
| Minor in Possession/Alcohol Offenses | | | | | | 105 |
| Juvenile | | | | | | 349 |
| Special | | | | | | 1,801 |
| Warrant | | | | | | 924 |
| Walk-In | | | | | | 952 |
| Late Notice | | | | | | 3,597 |
| Compliance (Community Service/Pay Plans) | | | | | | 441 |
| Jail | | | | | | 6,072 |
| Parking | | | | | | 415 |
| Total Cases on Criminal/Civil Dockets | | | | | | 24,375 |
| Statistics | | | | | | |
| \$ Value Tickets Issued | \$7,183,354 | \$5,757,564 | \$4,642,064 | \$5,560,599 | \$4,616,011 | \$4,648,979 |
| \$ Amt Tickets Paid | \$3,330,294 | \$3,022,169 | \$2,178,095 | \$2,639,285 | \$2,229,382 | \$2,420,157 |
| Percent \$ Amt Tickets Paid | 46% | 53% | 47% | 48% | 48% | 52% |

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 598 Emergency Responses
- 114 Inspections



UPCOMING PROJECTS

- All personnel will wear Pink Uniform shirts for Breast Cancer awareness
- Advanced EMS protocol training
- Fire Prevention Month

EMERGENCY MANAGEMENT



LAST MONTH'S ACCOMPLISHMENTS

- Severe Weather (Flooding) EOC Partial Activations
- FEMA Procurement Disaster Assistance Team Training, for September 10th
- Regional Joint Information Center Meeting, September 26th
- Incident Command System Training for City Staff
- Mass Notification System Training for City Staff



UPCOMING PROJECTS

- FEMA National Test of Emergency Alert System (EAS) & Wireless Emergency Alert (WEA) system, October 3rd
- Regional Healthcare Preparedness Coalition Symposium, October 24-26th
- Lone Star Rally EOC Partial Activation, November 1st-4th
- Incident Command System Training for City Staff
- Active Attack Integrated Response Team Planning



LAST MONTH'S ACCOMPLISHMENTS

Mechanics worked on 427 vehicle work orders within the month and performed;

- General Repairs - 534
- Accident Repairs - 16
- Recall Repairs - 9
- PM's - 195
- Repairs from PM's - 120
- Road Calls - 51

Other Services

- Provided 55,468 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided follow up fleet support for the Port of Galveston, Galveston Parks Board and Galveston County repair shops.
- City Council approved the purchases totaling \$169,213 of new fleet vehicles.

Construction

- Moving forward with the repairs to the Galveston Trolley System.



UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car repairs



GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2018 CDBG & HOME Programs – City's 2018 line of credit established; set-up 2018 budgets and projects in HUD on-line system (HUD Regulatory Requirement)
- 2019-2023 Consolidated Plan – preparation for and coordination of timeline for planning efforts in the plan development through consultations and surveys (HUD Regulatory Requirement)
- City's 2018 FY end closeout – reviewed accounts and identified adjustments needed
- Staff completed financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME activities; completed HOME draws of \$151,808.70 (HUD Regulatory Requirement)
- Staff prepared and facilitated a release of lien document for previous participants in Housing Rehabilitation Program; homeowners have met their period of affordability
- Staff reviewed one (1) application from the Galveston Historical Foundation (GHF) and determined income eligible for assistance through the City's Rental Assistance Program. GHF has one (1) housing unit for rent under their HOME funded Community Housing Development Organization (CHDO) Program (HUD Regulatory Requirement)
- Staff conducted ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System (HUD Regulatory Requirement)
- Staff performed construction progress inspections on a housing unit under the Housing Rehabilitation Program (HUD Regulatory Requirement)

GRANTS & HOUSING



UPCOMING PROJECTS

- 2019-2023 Consolidated Plan – planning for the preparation of the City’s multi-year planning document to establish the priorities and goals for the housing and community development needs of the City to direct the CDBG and HOME Projects 1-year plans for this timeframe (HUD Regulatory Requirement)
- 2019 Action Plan – planning for the proposed 2019 CDBG and HOME Program Year projects (HUD Regulatory Requirement)
- Environmental Review – on-going processes for the CDBG and HOME Projects (HUD Regulatory Requirement)
- City’s 2018 FY end closeout – complete all necessary adjustments for account closings
- Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and preparation for reimbursement draw from HUD (HUD Regulatory Requirement)
- Staff will prepare and facilitate a release of lien document for previous participants in Housing Rehabilitation Program; homeowners have met their period of affordability
- Staff will be accepting applications for the City’s Homebuyer Assistance Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- City staff will submit to HUD the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works (HUD Regulatory Requirement)
- Staff will submit the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities (HUD Regulatory Requirement)
- Staff will conduct ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD’s IDIS Reporting System (HUD Regulatory Requirement)

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Hosted a site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options
- Hosted a Civil Service Entrance Exam for the Police Department (September 14th)
- Held Leadership Training (“HR Managing Human Assets”) at Galveston College (September 14th & September 28th)
- Held a Health Benefits Plan Board Meeting
- Galveston Career Connect Monthly Leadership Team Meeting
- Held 3 New Hire Orientations

Data: Reviewed and Processed 700 Employment Applications

Hired 16 New Employees

- 1 Accountant
- 2 Lifeguards (Part-Time)
- 1 Airport Maintenance Technician
- 1 Maintenance Worker
- 1 Desktop Support Specialist
- 1 Office Specialist
- 2 Firefighters
- 1 Police Chaplain
- 1 GIS Intern (Part-Time)
- 1 Plumbing Inspector
- 4 Laborers



UPCOMING PROJECTS

- New Hire Orientations (at least 4)
- Host site visits for Nationwide Insurance to provide assistance to Employees with additional retirement plan options
- Host two Health Benefits Plan Board Meetings
- Galveston College Leadership Course 2 for City Employees (October 11th & 12th)
- Annual Open Enrollment to be held October 30th through November 1st at various City Facilities
- Host a comprehensive Benefits Fair for all Employees on November 2nd from 11:00 a.m. to 2:00 p.m. at the City's McGuire-Dent Recreation Center located at 2222 – 28th Street
- Galveston Career Connect Monthly Leadership Team Meetings
- Coordinate the City's participation in the ABC13 38th Annual “Share Your Holidays” Food Drive benefiting the Houston and Galveston County Food Banks
- Continued support of City Departments in filling job vacancies

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Trolley Ridership = 6,640
- Island Express Ridership = 261
- City successfully ended the Island Express route due to lack of ridership and continuing grant funding



UPCOMING PROJECTS

- Island Transit will continue drawing down funds from its newly acquired FTA Small Urban Formula Grant (5307). This money will be used for Operations and Preventative Maintenance on the bus fleet for the Fixed Route system.
- Continues to move riders from Dial-A-Ride service to the Harris County RIDES Program. The City had 1,562 in July (most recent invoice in our possession) @ a cost of \$13.56/trip. Previously the in-house delivery of Dial-A-Ride services exceeded \$23.00 per trip.
- Presentation of Tourist Mobility Plan to City Council at their October 25th meeting for their acceptance of the report.



PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Dragged and prepped Softball and Baseball fields for several tournaments
- Began marking soccer fields at Sandhill Crane Soccer Complex for Fall season.
- Maintenance Staff attended Annual Tree Conference in Waco
- Cleaned up east side embankment on 61st Street
- Began replacement of batting cage roof, lighting, and pitching machines at Lassie League Complex
- Began mowing and maintaining Crockett Park Complex on 53rd Street.
- Continued mowing and maintaining all city right of ways parks and athletic fields, including the 27th Street Corridor, Broadway & 59th Street cemeteries, and I-45 Feeder Road from 59th Street to the Causeway.



UPCOMING PROJECTS

- Finalize remodel of restrooms & installation of parking lot lighting and landscaping at Schreiber Park
- Replace palm trees down 25th Street esplanade
- Replace the therapeutic swing at Menard Park
- Began discussions on software to potentially bring cemetery records to digital format for staff and public use
- Complete replacement of batting cage roof, lighting, and pitching machines at Lassie League Complex
- Continue construction of 53rd Street Baseball and Playground Complex
- Continue mowing and maintaining all city ballfields, parks and right of ways and recreation centers

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- Began the Youth After School Program activities include tutoring and home work help, arts and crafts, Karate Guitar, Tennis and assorted seasonal sports.
- Continue to host an Adaptive Tennis Program on Wednesdays at 6pm for youth with physical and intellectual disabilities, and the same program for adults on Saturday and Wednesday mornings 9am
- Staff attended the TAAF Texas Amateur Athletic Federation Conference and Workshop September 17-21 In Lake Jackson
- McGuire-Dent Recreation Center Attendance – Adults: 5,741; Youth – 828
 1. Adult Activities included general workouts, Kardio Kickboxing, Aerobox, Yoga, Pickle-Ball, Ladies Badminton, Pick-up Basketball, family oriented Futsal, Guitar, Fitcamp, and Thursday Night Tennis League
 2. Youth activities included the After School Program which features, guitar lessons, arts & crafts, karate, tennis, sports camp, and homework help
- Wright Cuney Recreation Center Attendance – Adults: 467; Youth – 1,440
 1. Adult Activities included general workouts, parenting classes, pick-up basketball, Latin dance, Senior Bingo, computer help, and seasonal volleyball.
 2. Youth activities included the After School Program which features guitar lessons, arts & crafts, karate, tennis, sports camp, and homework help.



UPCOMING PROJECTS

- Continue adult programming, as well as community events at both Recreation Centers.
- Youth After School Program activities include tutoring and home work help, arts & crafts, karate, guitar, Tennis and assorted seasonal sports.
- Started homeschool enrichment and physical education classes.
- McGuire Dent Enrichment (Guitar/Art) Wednesdays 10:00am-12:00noon and P.E. Fridays 10:00am-12:00noon,
- Wright Cuney Enrichment P.E. Mondays and Wednesdays 10:00am-12:00noon
- Yoga classes on Wednesdays and Fridays at 6:30 pm at McGuire Dent
- Futsal for Adults and Youth Tuesday and Thursday 6:15pm to 7:45pm at McGuire Dent
- Latin Dance Monday thru Thursdays 5:30pm-6:15pm at Wright Cuney
- Adult Kickbox Aerobics Tuesdays Noon-1pm and 6pm-7pm
- Adult Boexercise Thursdays Noon-1pm and 6pm-7pm
- Hosting The Galveston Ukulele Society each Saturday 10am-12noon at McGuire Dent
- Hosting an Adaptive Tennis Program Each Wednesday 6pm for youth with different physical and learning abilities. And on Saturday mornings 9am

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Announced Fall pool hours.
- Hired Assistant Aquatics Manager – Kara Harrison
- Began process of implementing membership software.



UPCOMING PROJECTS

- Texas Public Pool Council (TPPC) Region IV Meeting - October TBD
- Last Day of Season – November 18th
- Full schedule of water fitness classes continue throughout October.



SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- Galveston Daily News Press Run (9/8)
- Captain Kids Triathlon (9/9)
- Galveston Island Market (9/15)
- Galveston Island Shrimp Festival (9/29 – 9/30)
- Island Girl Triathlon (9/30)



UPCOMING PROJECTS

- Ball High Homecoming Parade (10/17)
- O'Connell Homecoming Parade (10/18 – 10/19)
- Galveston Island Market (10/20 & 11/17)
- Toughest 10K Causeway Run (10/20)
- 12th Annual Bike Around The Bay (10/20 – 10/21)
- 21st Annual ARToberFEST (10/20 – 10/21)
- 37th Annual Island Oktoberfest (10/26 – 10/27)
- Lone Star Rally (11/1 – 11/4)
- Run to the Well 5K (11/10)

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted six Pre-Development Meetings
- Presentation to the Landmark Commission on the results of the Mod-Century Modern historic survey
- 18LC-060 (1111 Sealy / Avenue I) Request for a Certificate of Appropriateness for alterations to the structure to build a rear addition.

Landmark Commission

- 18LC-054 (1406 Moody/21st Street) Request for a Certificate of Appropriateness regarding modifications to the property including the installation of new windows and doors.
- 18LC-055 (2324 Avenue O) Request for a Certificate of Appropriateness for a freestanding carport.
- 18LC-056 (Adjacent to 1212 19th Street) Request for a recommendation regarding a License to Use for a porch, stairs and fencing that are in the city right of way.
- 18LC-057 (1212 19th Street) Request for a Certificate of Appropriateness for alternations to the structure including raising the house, adding Hardi board and batten skirting, extending the stairs and adding railing to the front of the structure.
- 18LC-058 (511 16th Street) Request for a Certificate of Appropriateness to modify the structure by adding a covered front porch, a roof over the existing balcony and shutters on the windows.
- 18LC-059 (1305 Rosenberg / 25th Street) Request for a Certificate of Appropriateness for alterations to the structure including a rear addition and demolition of

Planning Commission

- 18P-014 (23174 Gulf Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling.
- 18P-040 (3228 Broadway/Avenue J) Request for a Planned Unit Development (PUD) Overlay district to expand an existing "Auto Service/Fueling or Charging Station" development.
- 18P-045 (12131 Sand Dollar Beach Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling.
- 18P-046 (1903 54th Street) Request to replat property from one to two lots.
- 18P-047 (FM 3005 at 4th Street, Bay Harbor) Request for a replat in order to increase the number of lots from three to eight.
- 18P-048 (9403, 9409, and 9415 Teichman and Adjacent Parcel) Request for a Planned Unit Development (PUD) Overlay District to expand an existing commercial boat dock and outdoor storage.

- 18P-049 (Adjacent to 1212 19th Street) Request for a recommendation regarding a License to Use for a porch, stairs and fencing that are in the city right of way.

Zoning Board of Adjustment

- 18Z-013 (1602 Market Street/Avenue D) Request for a variance from the Galveston Land Development Regulations, Article 3, District Yard, Lot and Setback Addendum, for the Residential, Single Family with Historic Overlay (R-3-H) zoning district, to reduce the lot area.
- 18Z-014 (1426 Market / Avenue D) Request to appeal the City of Galveston Landmark Commission's decision regarding case 18LC-032. Request for a Certificate of Appropriateness regarding modifications to the property including the new windows in the garage apartment.

Planning Administration

- 18PA-051 (8026 Channel View) Request for a replat in order to combine two lots and eliminate abandoned utility easements.
- 18PA-052 (3310 and 3314 Road Less Traveled) Request for a replat in order to combine two lots into one.
- 18PA-053 (25138 Sausalito Drive) Request to replat three lots into one.
- 18PA-054 (1011 Sealy / Avenue I) Request to replat one lot into two.
- 18PA-055 (25138 Sausalito Drive) Request to replat two lots into one.
- 18PA-056 (2311 Ave P ½) Request to avail from Chapter 245 of the Texas Local Government Code to construct a 'Commercial Lodging' development.

Beachfront Permits

- 18BF-088 (23123 Buena Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.
- 18BF-089 (18100 FM 3005, N-21) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct an RV Cover.
- 18BF-090 (3 Grand Beach) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a dune walkover.
- 18BF-091 (3827 Periwinkle) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.
- 18BF-092 (23111 Fresca) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.
- 18BF-093 (4107 Valer) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct an addition to an existing deck with no change in the footprint.
- 18BF-094 (23018 Buena) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.



UPCOMING PROJECTS

- Participating in the Texas Chapter of the American Planning Association annual conference. Planning staff members are hosting several mobile workshops. Planning Commissioners are also attending.
- Continue to hold training sessions and preparing to transition to Electronic Plan Review.
- Continue to staff the Beach and Dune Ad Hoc Committee



LAST MONTH'S ACCOMPLISHMENTS

- September 1st: Equipped traffic division with 6 updated Zebra TC56 mobile electronic computers to replace aging e-citation systems.
- September 1st: Celebrated the retirement of civilian employees Robbie Clark and Norma Oliver after 41 and 31 years of service to the city.
- September 14th: Background investigations began on 29 police officer applicants who have passed the civil service exam and physical agility test.
- September 17th: Filed two charges of Selling Alcoholic Beverage to Intoxicate person in a joint initiative, with the Galveston County District Attorney's Office, to combat intoxicated driver accidents.
- September 20th: 21 students commenced the 56th Citizen's Police Academy.
- September 24th: Kicked off #SharetheRoadGalveston campaign promoting bicycle safety on the island.
- September 28th: Cops & Clergy Breakfast

Statistics for September:

- Calls for Service: 5,358 (=+12.5% from September 2017)
- Arrests: 406 (+1.2% from September 2017)
- Citations: 1,079 (+17.54% from September 2017)
- School Zone Enforcement Citations: 203

POLICE DEPARTMENT



UPCOMING PROJECTS

- October 2nd: National Night Out – attendance at over 30 neighborhood events
- October 27th: 11 Probationary Police Officers will graduate the Field Training Program and begin their assignments in the patrol division.
- November 1st-4th: Lone Star Motorcycle Rally
- November 15th: Trinity School hosts Law Enforcement Day



PUBLIC INFORMATION OFFICE



LAST MONTH'S ACCOMPLISHMENTS

- Launched bicycle safety campaign #SharetheRoadGalveston
- Responded to numerous media inquiries
- Began fall program of Galveston University
- Informed people about city events on social media, including flooding-related information
- Redesigned our City Manager's Report
- Promoted National Night Out, Citizens Police Academy and Police Civil Service Exam

Statistics for September:

- On Facebook, we gained 480 new followers, reached more than 75,000 people, had more than 25,000 video views and engaged with people more than 32,000 times. Facebook followers as of Oct. 10: 24,215 followers

Press releases:

- Fall hours for community pool, <http://www.galvestontx.gov/CivicAlerts.aspx?AID=725>
- Galveston University beginning, <http://www.galvestontx.gov/CivicAlerts.aspx?AID=726>
- Isle neighborhoods host NNO, <http://www.galvestontx.gov/CivicAlerts.aspx?AID=728>
- Budget approved, <http://www.galvestontx.gov/CivicAlerts.aspx?AID=731>
- Galveston-Houston bus line ending, <http://www.galvestontx.gov/CivicAlerts.aspx?AID=726>
- City offering classes for homeschool students, <http://www.galvestontx.gov/CivicAlerts.aspx?AID=734>
- Locations for NNO, <https://www.galvestontx.gov/767/National-Night-Out>



UPCOMING PROJECTS

- Prepare for our website redesign launch
- Training for new website design on October 18
- Prepare for Galveston University Fall Class graduation
- Host Leadership Galveston "Making Galveston Go" on October 12
- Promote Lone Star Rally Safety tips
- NASA flight testing public awareness

LAST MONTH'S VIDEOS

Employee spotlight

- Larry Chambers, <https://www.youtube.com/watch?v=QPgxLz4Rmf0>
- Chris Saddler, <https://www.youtube.com/watch?v=W0lilrMwXkk>

Pets of the Week

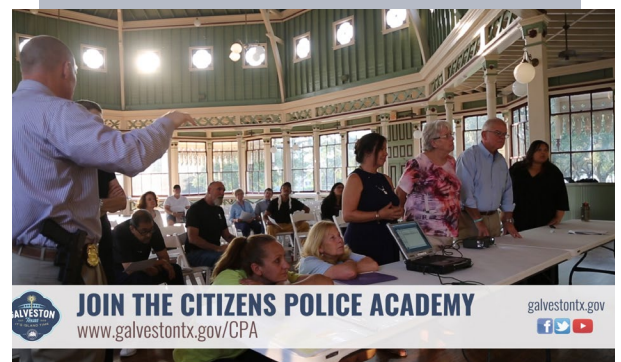
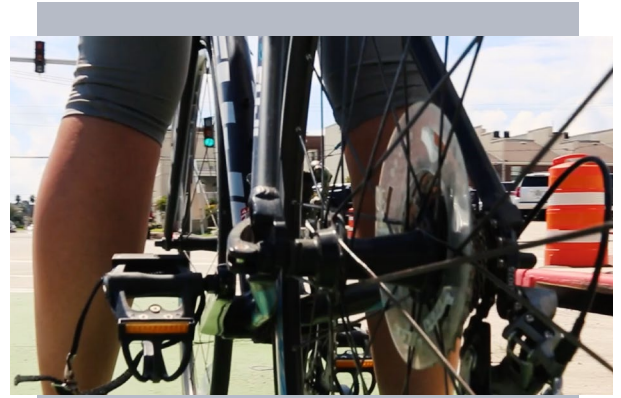
- Fanzie and Sweet Fancy, <https://www.youtube.com/watch?v=Mna6-aLYAI4>
- Tator Tot and Jimmy, <https://www.youtube.com/watch?v=itFoopkt9YA>
- Sandy and Mopsey, <https://www.youtube.com/watch?v=WdfIzLqtPT8>

Waves of Information

- Sept. 10, <https://www.youtube.com/watch?v=4DFFrskyoZ8>
- Sept. 17, <https://www.youtube.com/watch?v=jjGLwnT-M-U>
- Sept. 24, <https://www.youtube.com/watch?v=5wkhqp8E2JI>

Featured videos

- National Night Out, <https://www.youtube.com/watch?v=fux3GpOdyQY>
- Bicycle Safety, <https://www.youtube.com/watch?v=jULL0IT2weM>





PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- In September the Recycle Center serviced 10,729 vehicles, with a daily average of 358.
- The Recycle Center also collect 150 residents on our Curbside Recycling Program.
- The Recycle Center also processed 165.61 tons of recyclable materials.



UPCOMING PROJECTS

- Continue to improve the Recycle Center.
- Continue working on the Recycle Center Buildings.



VIEW REPORTS

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SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Made recommendation for the Transfer Station Contract with BFI which was approved by City Council.
- Continued with the downtown cleaning of liners and metal containers with the assistance of the Drainage Division.
- Continue utilizing the new paperless work-order system for cart deliveries, in-yard services, dumpster inspections and other request for the Sanitation Division.
- Deposited 2,384.66 Tons (4,769,320 lbs) at the Transfer Station.
- Sanitation deposited 518 trash loads at the Transfer Station.
- Completed 333 cart work orders.



UPCOMING PROJECTS

- Fall City Wide Clean Up



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MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Work was done on the replacement of the sanitary sewer system on Fairway between 65th and 69th Street.
- Work was done to repair sanitary sewer manholes on East Beach Drive.
- Work was completed on the replacement of the sanitary sewer system on Park Street between 66th and 67th Street.
- Work commenced on the replacement of the sanitary sewer manhole adjacent to lift station at 12 Mile Road and Christmas Tree Point.



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UPCOMING PROJECTS

- Work will continue on the replacement of the sanitary sewer system on Fairway between 65th and 69th Street.
- Work will commence on the replacement of the water system on Park Street between 66th and 67th Street.
- Work will continue on the replacement of the sanitary sewer manhole adjacent to lift station at 12 Mile Road and Christmas Tree Point.
- Work may commence on the replacement of the sanitary sewer system in the 42nd to 44th Street (Postoffice/Church Street) alley.

STREETS AND DRAINAGE

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- Council approved the Land Release of the 26.3-acre tract of land.
- Council approved a TxDOT Grant in the amount of \$5,180,000 for the Airport Pavement Rehabilitation Project.
- The Airport hosted the Galveston Coastal Legislative tour on September 29th.



UPCOMING PROJECTS

- The Galveston Island 150 Air Race was re-scheduled, due to weather, and will be held on October 13th, starting at 10:00am. This event is open to the public.
- Will be seeking Council approval in October to replace three windows and frames in the ATCT, approval of our annual TxDOT Routine Airport Maintenance Program (RAMP) grant and assignment of an existing ground lease agreement.
- Bid opening for the Airport Hangar Project on October 15th. Anticipate requesting Council approval in November.



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